

## BRIGHTON & HOVE STRATEGIC PARTNERSHIP

**Tuesday 30<sup>th</sup> November 2010, 4.00-6.00pm**  
**Jurys Inn, 101 Stroudley Road, Brighton, BN1 4DJ**

**Present:**

John Barradell	Brighton & Hove City Council
Cllr. Gill Mitchell	Brighton & Hove City Council
Cllr. Vicky Wakefield-Jarrett	Brighton & Hove City Council
Amanda Fadero	NHS Brighton & Hove
Paul Bramwell	Community & Voluntary Sector Forum
Jannet Cook	Community & Voluntary Sector Forum
Mike Holdgate	Community & Voluntary Sector Forum
Steve Lawless	Community & Voluntary Sector Forum
Simon Lewis	Community & Voluntary Sector Forum
Chris Todd	Community & Voluntary Sector Forum (Vice-chair)
Trevor Freeman	Business Sector
Roger French	Business Sector (Chair)
Tony Mernagh	Business Sector
Grahame Widdowson	JobCentre Plus
John Holmström	Advice Service Strategy Group
Jackie Lythell	Arts Commission
Cllr. Dee Simson	City Inclusion Partnership (Vice-chair)
Vic Borill	City Sustainability Partnership
Terry Parkin	Children & Young People's Trust
Leigh Rogers	Crime & Disorder Reduction Partnership
Chris Thomson	Learning Partnership
Paul Bonett	Strategic Housing Partnership

**Independent Secretariat:**

Charmian Hay-Ellis (minutes)  
Simon Newell

**Officers Presenting:**

Keith Beadle	Community & Voluntary Sector Forum
Richard Butcher-Tuset	Brighton & Hove City Council
Jane Lodge	NHS Brighton & Hove
Jane McDonald	Brighton & Hove City Council
Richard Miles	Brighton & Hove City Council
Martin Reid	Brighton & Hove City Council
Jonathan Smith	Office of National Statistics
Catherine Vaughan	Brighton & Hove City Council

**Officers Attending:**

Annie Alexander	Brighton & Hove City Council
Thurstan Crockett	Brighton & Hove City Council
Angie Greany	Brighton & Hove City Council
Emma McDermott	Brighton & Hove City Council

Michael Nix	Brighton & Hove City Council
Sally Polanski	Community & Voluntary Sector Forum
Jane Prichard	Office of National Statistics
Geoff Raw	Brighton & Hove City Council
Jugal Sharma	Brighton & Hove City Council
Paul Sweeting	
Libby Young	Community & Voluntary Sector Forum

**Apologies:**

Graham Bartlett	Sussex Police
Gilly Bartrip	SEEDA
Simon Fanshawe	Economic Partnership
Phil Frier	City Employment & Skills Steering Group
Cllr. Mary Mears	Brighton & Hove City Council
Doris Ndeble	Community & Voluntary Sector Forum
Caroline Wood	SEEDA

**1. Welcome, Introductions & Chair's communications**

- 1.1 Roger French (RF) opened the meeting
- 1.2 RF introduced and welcomed Terry Parkin (Strategic Director - People, Brighton & Hove City Council) to the meeting. He will be representing the CYPT at the BHSP
- 1.3 RF informed the group that he has sent a letter to all Partnership Chairs introducing the Strategic Directors and outlining their roles in the partnerships.
- 1.4 RF stated that the City Sustainability Partnership has commenced work on the development of a Local Climate Impact Profile for the city. More information on this will come to a future BHSP meeting
- 1.5 RF brought out that all of the Partnership Delivery Workshops have been completed, and that the Partnerships (and external relations) Team would like to thank the thematic partnerships for their attendance and input into these. The Partnerships Team will now be continuing to work with the partners to take this work forward over the coming weeks
- 1.6 RF drew the groups' attention to the BHSP report that went to Overview & Scrutiny in October 2010. This will soon be available for viewing on the BHSP website – [www.bandhsp.org](http://www.bandhsp.org)
- 1.7 Three topics for discussion have already been agreed for the development sessions next year. The first in January will focus on the impact of universities on the city. The other two will be (done together with) discussing the Learning Partnership and the Stronger Communities Partnership.

**2. Election of Chairs**

- 2.1 Simon Newell (SN) informed the group that no other nomination for chairs had been made; therefore the current chair and vice-chairs would be re-elected.

**3. Minutes & matters arising from meeting 28<sup>th</sup> September 2010**

- 3.1 The minutes from the previous BHSP meeting were agreed
- 3.2 All actions from the 28<sup>th</sup> September meeting have been completed

- 3.3 Under item 2.7 on taking forward the work on the Education Business Partnership, RF stated that Simon Newell and his team would continue to work on this. **Action: Simon Newell**

#### **4. Comprehensive Spending Review**

- 4.1 Catherine Vaughan (CV) stated that a useful discussion on Total Place (the joining up of understanding of public spending in the city) had taken place at the previous PSB meeting. This high level mapping (is progressing well between) LA, the Police and the PCT.
- 4.2 The CSR results have been published, nationally, however it will be difficult at this point to identify any specific details in terms of what this will mean for the city and what resources we will have available.
- 4.3 CV continued that the Total Place system looked at the cross-cutting impacts for the city, and how we can work most effectively together on these. It also looked at collective assets across the city and any opportunities available to maximise these. The Council is going to publish a budget update to show how it plans to meet the service requirements for next year.
- 4.4 The PSB will continue to examine this to look at how to take work forward.
- 4.5 Paul Bramwell asked if there had been a continual dialogue with the third sector on this subject. CV brought out that they have been heavily involved in the 'deep dive' as well as in looking at the added value of the sector (not exclusively monetary value). The Chief Executive of the Council has also involved the sector throughout the commissioning planning process. John Barradell (JB) added that he has offered the CVSF meetings to look at budgeting details. Amanda Fadero (AF) brought out the ongoing commitment to continue to have these conversations with the sector. RF added that he understands that Graham Bartlett at Sussex Police is also committed to this.
- 4.6 Jackie Lythell (JL) asked if links had been made with the universities on this subject. JB stated that both of the universities attend the PSB meeting and are involved in this work.

#### **5. NHS Brighton & Hove Update on Transitional Arrangements and the Coalition Governments Legislation Proposals**

- 5.1 AF brought out that the Public Health white paper had recently been published. Annie Alexander noted that its title is 'Healthy Lives, Healthy People'.
- 5.2 AF stated that the 'Choice & Control Solutions' and the 'Information Revolution' documents were currently out for consultation. She added that plans were also being put into place to look at how the PCTs and SHAs will be abolished, whilst setting up GP commissioning.
- 5.3 There will be one shadow consortium for Brighton & Hove, which will help to reduce management costs by approximately £2million.
- 5.4 Cllr. Gill Mitchell (Cllr. GM) asked for clarification on the Public Health directorate mentioned in the white paper. AF replied that this was a misprint and should read Health & Wellbeing Unit.
- 5.5 Mike Holdgate (MH) welcomed the mention in the potential shadow consortium functions of developing new ways of working, especially the

quality, innovation, prevention and productivity agenda. MH also welcomed that the Public Health Directorate Functions included mention that the lead commissioner would oversee Public Health Commissioning for Life Style, focusing on the broader determinants of health initiatives in line with the Marmot Review. MH asked for reassurance from AF that this stated focus on preventative health maintained, or indeed increased, the very important investment made in communities which focused on promoting preventative community based health initiatives through small grants or micro finance investment. MH emphasised that in so doing the NHS will be supporting people to take more control over their own health and well being, reducing health inequalities and engaging patients who so often have the best understanding of their own long term condition. MH said that in so doing the NHS will not have to decide between saving money and saving lives as it will be able to truly achieve more for less. AF responded that it is important to allow patients to control their own health agenda, which will be continually built on.

5.6 Trevor Freeman (TF) asked what the time frame would be for this work. AF replied that the PCT will need to be abolished by 2013, when the GP consortia are ready to go. Impact assessments have been done nationally and locally to monitor this. The NHS Brighton & Hove Board is also continuing to look at potential risks.

5.7 Steve Lawless (SL) asked AF about GP Consortium commitment to engagement with the Third Sector. She reported that when she had met with them that morning they had said to her that they would do it even better than it is currently being done. SL also asked if any training was planned for GPs in this process. AF stated that she had met with lead commissioners and GPs to draft a training programme.

## **6. Reward and Recognition**

6.1 Keith Beadle (KB) introduced the framework and brought out the need to raise awareness of it. This framework is currently out for consultation. 'Reward and Recognition' guidance encourages organisations in the city to consistently and appropriately reward and recognise service users and community representatives who give their time to consultation and engagement processes.

6.2 KB highlighted that this system was not necessarily about giving people more money, but about principles and ensuring best practise.

6.3 KB encouraged people to look at the document and give feedback before the consultation period ends in February 2011. It is also available through the consultation portal. He suggested that a link to this be circulated to the BHSP. **Action: Simon Newell**

6.4 This item will be brought back to a future BHSP meeting for adoption

6.5 Cllr. Dee Simson (Cllr. DS) brought out the importance of this document for the city in creating consistency across all partners.

## **7. Adoption of Advice Partnership**

7.1 John Holmström (JH) conducted a presentation to the BHSP on adopting the Advice Partnership

7.2 Cllr. DS brought out that she attended the Information, Advice and Guidance meeting for front line workers. This networking event brought

people together and proved to be a good experience. This needs to be built on.

- 7.3 Chris Todd (CT) asked for clarification around membership of the partnership and on whether it would be appropriate, or not, to open these meetings to the public. JH stated that the Advice Services Network is open to the public, but that the Advice Partnership is made up of people representing communities of interest. All the papers for the Advice Partnership meetings are available on their website ([www.advicebrighton-hove.org.uk](http://www.advicebrighton-hove.org.uk)), but this will be looked into in further detail. Paul Sweeting (PS) added that a full list of members is on the Advice Partnership website.
- 7.4 TF asked who the stakeholders were mentioned in the objectives of the Terms of Reference. JH replied that these primarily were clients and communities of interest. PS noted that defining the stakeholders specifically would be difficult as the work covers such a broad area.
- 7.5 The BHSP agreed to adopt the Advice Partnership

## **8. Information Prescriptions**

- 8.1 Jane Lodge and Jane McDonald gave a presentation on Information Prescriptions.
- 8.2 MH noted that the prescriptions would cover a wide variety of areas and topics. He asked if this could cause contradictions and gaps in some places. Jane Lodge responded that the website is a living entity, and will be continually developed. She added that the website contains opportunities to provide feedback in order to work on these more difficult areas. Jane McDonald brought out that a lot of the website is linked to other websites, in order to help keep the information up to date. Jane Lodge stated that much of the advice presented is not merely localised ideas, but are nationally recognised reliable sources of information, such as NHS Choices.
- 8.3 Paul Bramwell commented that he had recently used the Information Prescriptions website, and recommended it to other members as a valuable tool.

## **9. Annual Review of Housing Strategy**

- 9.1 Martin Reid (MR) gave a presentation on the Annual Review of Housing Strategy which was distributed to those attending the meeting.
- 9.2 CT asked how it is possible to get a sense of the impact the proposals are having on people. MR brought out that there are many different ways to measure this, but that it is important to maximise the opportunities available. Any comments on this will be taken on board
- 9.3 MH stated that it would be useful to have this information in advance of the meeting in future.

## **10. Local Area Agreement Six Month Update**

- 10.1 Richard Butcher-Tuset (RBT) gave an overview of the LAA 6 month update report. He informed that the group that the PSB would continue to respond and act on the targets. He noted that robust delivery plans are in place to achieve targets. A final LAA report will come to the BHSP in June 2011.

- 10.2 RBT brought out that there were some significant time lags on the data for a few of the targets.
- 10.3 RBT stated that the letter received by Eric Pickles earlier in the year outlined that full control of the LAA would sit locally from April 2011. This would increase opportunities to focus on local priorities. The LAA will no longer be monitored by central government. The LPSA funding for the LAA will also be removed.
- 10.4 The National Indicator Set is also being removed. Approximately 1500 indicators will replace this. Confirmation will be given by April 2011.
- 10.5 RBT continued that this situation provided the city with an opportunity to create a performance framework to go forward for our own residents.
- 10.6 Richard Miles (RM) brought out that, overall, partnerships are on track to achieving their targets, with lots of good results coming out of the process.
- 10.7 Cllr. GM asked if any cross-sector working was taking place in order to have more impact on NI 156.( Number of households living in temporary accommodation) Jugal Sharma stated that there are plans to bring this figure down, including looking at the knock on effects of decisions made.
- 10.8 Vic Borill (VB) noticed that NI 186 (Reduction of Carbon dioxide emissions) was off target, she asked how this would cut across the Intelligent Commissioning process. Geoff Raw responded that this would be an important area of work for the near future. He added that he felt it would be of great value to work with the energy companies in the next few months in order to get a clearer understanding of the issues.
- 10.9 SL asked how it was possible to know if interventions were effective if there is such a time lag with data. RM replied that the delivery plans that are in place are monitored and looked at by the thematic partnerships, but that there are some areas where there is no definitive answer to this issue.

## **11. Census**

- 11.1 Jonathan Smith (JS) informed the group that the next census for Brighton & Hove would take place on 27<sup>th</sup> March 2011.
- 11.2 The key benefit of the census is the direct link it has to central funding for the next 10 years. JS stated that he has been working with the council to look at expanding support and getting consistent messages out across the city. This has so far been very positive
- 11.3 At the previous census, there was 90% completion rate. This year, the target will be 95%. The key strategy is to focus on hard to reach areas, and provide them with the help and support that they will need.
- 11.4 JS suggested that each partnership nominate one member to engage with him on this to create a more collaborative approach.
- 11.5 SL asked how they would engage those with learning disabilities in the city. JS said that they want information to provide people with as much support as possible in order to engage them in the best way.
- 11.6 SL asked if there was any funding for any engagement work. JS stated that there was not. RF asked if the CVSF would be involved in these processes. Sally Polanski said that this would be followed-up.
- 11.7 RF asked if the Universities had been involved with this work. JS responded that work has started with Brighton University on building a

plan for them. Sussex University are also considering having the census done early in order to maximise the amount of people included (this is due to the term breaking up by the time the census will take place). Work is being done with Paula Black and David Golding on this. (analysis and research team BHCC)

- 11.8 Jannet Cook (JC) noted that housing would be a major issue for including students. She asked how it would be possible to know the percentage of replies given. JS brought out that one house would receive one census form, but with the potential to include up to 6 people on each form.
- 11.9 JS stated that workshops had taken place in order to discuss capturing the hard to reach groups in the census.
- 11.10 Paul Bonnet asked if it would be possible to complete the form online to get great by in. JS brought out that this was possible, but the form would still be needed in order to receive a code to complete the form online.

## **12. Partnership Feedback**

- 12.1 RF informed the group that 11 out of the 13 partnerships have provided updates. RF urged members to ensure that the feedback is shared with their partnerships/organisations to aid with communication.

The next BHSP meeting takes place on Tuesday 22<sup>nd</sup> March 2011, 4.00-6.00pm at the Jurys Inn, 101 Stroudley Road, Brighton, BN1 4DJ