

**Brighton & Hove Strategic Partnership**

**Tuesday 6<sup>th</sup> December, 4.00-6.00pm**

**Suite 1, Jurys Inn, 101 Stroudley Road**

**Brighton, BN1 4DJ**

**Present:**

Roger French	Business Sector (Chair)
Chris Todd	Community & Voluntary Sector Forum (Vice-chair)
John Barradell	Brighton & Hove City Council
Cllr. Bill Randall	Brighton & Hove City Council
Graham Bartlett	Sussex Police
Chris Wick	Environment Agency
Colin Monk	University of Brighton
Bob Allison	University of Sussex
Trevor Freeman	Business Sector
Tony Mernagh	Business Sector
Rachel Brett	Community & Voluntary Sector Forum
Ian Chisnall	Community & Voluntary Sector Forum
Lisa Dando	Community & Voluntary Sector Forum
Geraldine Des Moulins	Community & Voluntary Sector Forum
Doris Ndeble	Community & Voluntary Sector Forum
John Holmström	Advice Partnership
Andrew Comben	Arts Commission
Vic Borill	City Sustainability Partnership
Chris Thomson	Learning Partnership

**Independent Secretariat:**

Charmian Hay-Ellis (minutes)

Anthony Pope

Simon Newell

**Presenting:**

Paula Black	Head of Analysis & Performance, BHCC
Denise D'Souza	Director of Adult Social Services/Lead Commissioner ASC and Health, BHCC
Gordon McCullough	Interim Chief Executive, CVSF

**Officers Attending:**

Richard Butcher-Tuset	Brighton & Hove City Council
Thurstan Crockett	Brighton & Hove City Council
Emma Daniel	Community & Voluntary Sector Forum
Susie Howells	Brighton & Hove City Council
Geoff Raw	Brighton & Hove City Council
Charlie Stewart	Brighton & Hove City Council
Cllr. Liz Wakefield	Brighton & Hove City Council

**Apologies:**

Cllr. Amy Kennedy	City Employment & Skills Steering Group (Vice-chair)
Cllr. Gill Mitchell	Brighton & Hove City Council

Cllr. Geoffrey Theobald	Brighton & Hove City Council
Geraldine Hoban	NHS Brighton & Hove
Grahame Widdowson	Job Centre Plus
Paul Bramwell	Community & Voluntary Sector Forum
Christine Easterbrook	Community & Voluntary Sector Forum
Neil Holmes	Community & Voluntary Sector Forum
Jackie Lythell	Arts Commission
Phil Frier	City Employment & Skills Steering Group
Paul Bonett	Strategic Housing Partnership

### **1. Election of Chairs**

- 1.1 Simon Newell (SN) informed the group that no other nominations had been received for either the chair or the vice-chair positions. Therefore Roger French, Chris Todd and Cllr. Amy Kennedy were duly re-elected.

### **2. Welcome, Introductions & Chair's communications**

- 2.1 Apologies listed above
- 2.2 Due to his leaving, Roger French (RF) and the board thanked Anthony Pope for all of his hard work in organising the BHSP meetings and wished him all the best for his future.
- 2.3 RF highlighted a number of key items from the received Partnership Feedback forms:
- City Employment & Skills Steering Group: The new CESP 2011-14 was launched on 4<sup>th</sup> October 2011 at the Amex Community stadium. More than 100 delegates attended the event and the feedback received was extremely good. A follow up event about the progress of the CESP priorities has been requested by attendees and the CESSG will consider organising one in the future.
  - Strategic Housing Partnership: Public Health, Housing and Primary Care have been working together to develop a single referral pathway for health care professionals to refer patients who have housing issues that are affecting their health to the Private Sector Housing Team. SHP hosted a joint Housing & Public Health event on 5 October to officially launch the online housing referral system to make this process even easier. Public Health have commissioned Refer-All Ltd, who already deliver the GP online exercise referral system in Brighton and Hove, to include a range of housing referrals as part of this system. Housing actions arising from Health referrals include signposting to and delivery of advice, enforcement and assistance.
  - City Sustainability Partnership: The Climate Change Strategy was formally approved by the CSP and work will now focus on finalising governance and implementation plans including the formation of a stakeholder group to prioritise actions. This will be further discussed at this meeting
- See the partnership feedback paper for more information.

### **3. Minutes & matters arising from the BHSP meeting 20/09/2011**

- 3.1 The minutes from the previous meeting were agreed
- 3.2 All actions were either complete or were on the agenda.

### **4. Health & Wellbeing Board Update**

- 4.1 Denise D'Souza (DDS) gave a presentation on the Health & Wellbeing Board paper
- 4.2 Tony Mernagh (TM) ask what the specific functions of the board would have. DDS replied that it would hold to account parts of the health system, such as the Clinical Commissioning Group. It will be responsible for the JSNA

mechanism and will hold bodies to account. However, most of its powers are yet to be determined.

- 4.3 DDS added that as the shadow year progresses, there will be a need to review the Health & Wellbeing Board's relationship with the Clinical Commissioning Group in order to avoid duplication.
- 4.4 Graham Bartlett (GB) asked what the status of the 'in formal attendance' members of the groups were as outlined on page 4 of the paper, which included Sussex Police. DDS responded that the meetings themselves will be open to the public, but that people from other organisations will be required by the board to attend on occasion. GB brought out that a conversation needed to be arranged to discuss this subject in more detail.
- 4.5 Rachel Brett (RB) asked DDS to clarify what was meant by 'service providers'. DDS brought out that as a commissioning board, the providers of services aren't currently members of the board but will be invited to attend.
- 4.6 Chris Todd (CT) noted that the City Sustainability Partnership had written to Tom Scanlon and Terry Parkin, asking if it would be possible for the partnership to be included in the membership due to the links to the subject area, but stated that he was yet to receive a response. DDS replied that many requests have been made for membership, but this is something that will be considered during the shadow year.
- 4.7 Ian Chisnall (IC) noted that it would be important to consider the most relevant voice for youths on this board, and questioned whether the Youth Council was the most appropriate.

## **5. City Tracker**

- 5.1 Paula Black (PB) presented an overview of the city tracker paper, which included a list of suggested core set questions. Sustainability questions still needed to be confirmed due to them coming through later.
- 5.2 TM asked what it was that was being lost by undertaking a survey in this way as opposed to taking on the same format as the previous Place Survey. PB replied that the Place Survey was very restrictive with its questions, but the city tracker allows for more flexibility and detail.
- 5.3 Trevor Freeman (TF) expressed his concern over the current size of the survey and asked if any field testing had been done to ensure that people are happy to undertake such a survey. PB responded that the company that have been asked to do this are very skilled in this area and will aim to ensure that it works.
- 5.4 Vic Borill (VB) asked if it would be possible to confirm that the sustainability questions would be integrated into the rest of the survey and not simply added onto the end. PB confirmed that the questions would be fully integrated.
- 5.5 It was agreed that sustainability question S1 would be integrated into question Q2 as fifth option on how satisfied of dissatisfied you are with your street**
- 5.6 It was agreed that sustainability questions S2, S3 and S4 would be the questions used in the tracker.**

## **6. City Performance Plan**

- 6.1 PB brought out that the City Performance Plan (CPP) priorities were taken from the Sustainable Community Strategy. This new way of working focuses on outcomes, not indicators. She added that each year, one area will be chosen to have more detailed research done to drill down the issues.
- 6.2 Regarding page 33 on reducing fuel poverty, CT asked if there was a 'plan B' if it's not possible to get solar PV for suitable roof space. PB brought out that the Local Authority is trying to get contracts confirmed for this work, but it is subject to available funding. However, there are other options available if unsuccessful.

6.3 Colin Monk (CM) noted that time that it will take to do this work, particularly, when it comes to drilling down areas. SN brought out that similar amounts of work used to be done around the Local Area Agreement, but that now this will drive a more local response

**6.3 The BHSP board agreed this performance plan and will receive reports twice per year**

## **7. Transforming Local Infrastructure**

7.1 Gordon McCullough (GM) gave an summary of the paper around Transforming Local Infrastructure. He highlighted that this would be a one off fund to help to make efficiencies, become more sustainable and reduce duplication, thereby making savings.

7.2 The Fund will support activities such as:

- Local collaboration and consolidation making efficiency savings and creating more effective organisations through asset consolidation, merger of back-office functions and shared services
- Redesign and integration of services to meet the changing needs of groups and communities, so they are valued and supported locally, and play a crucial role in brokerage
- Better links with local business; more peer to peer support within local voluntary sector, and stronger partnership with the local statutory bodies, particularly the relevant local authority
- Sustainability in the long-term without ongoing support from central government

7.3 The aim of the project is:

- To develop sustainable, resilient and effective civil society organisations through the development of a single infrastructure organisation that will improve efficiency, quality, co-ordination and sustainability whilst ensuring support is contemporary, relevant, accessible and responsive.

7.4 The intended outcomes of this project are:

- The creation of a single infrastructure support organisation that is financially viable, efficient and relevant is explored and implemented.
- The needs of front line VCS groups are better served through more effective diagnosis of need, delivery mechanisms, access routes and co-ordination of support services.
- Greater and better co-ordinated investment, sponsorship, pro bono support, employee supported volunteering and mentoring services with businesses, the public sector and universities will be maximised to help support civil society organisations.

**7.2 The BHSP board endorsed this work**

## **8. City Engagement Summit Feedback**

8.1 GM gave a brief over view of his paper and highlighted some of the main points from the summit. He brought out that there was a commitment to community engagement from the partners and it has given the SCP a set of priorities and direction

8.2 Geraldine Des Moulins (GDM) added that this session proved timely as it links in with other work that is currently taking place around the partnership protocols

8.3 GM agreed to arrange further meetings to take this work forward. **Action: Gordon McCullough**

## **9. Climate Change Strategy**

9.1 VB summarized the Climate Change Strategy and presented a slide that showed how this strategy aligns with other key strategies. She brought out that this strategy was not for one organisation to implement, but was for all

organisations to embed into their ways of working. The CSP recommends that the BHSP board adopts this strategy. This document will be available on a website in a more user friendly format. This link will be circulated to the BHSP at a later date. **Action: Charmian Hay-Ellis**

- 9.2 VB thanked the Sustainability team at the Local Authority, particularly Susie Howells, for all of their hard work in bringing the strategy together.
- 9.3 Cllr. Bill Randall noted that retro-fitting is a very important priority for the city, and recommended that a discussion take place with the universities to share this knowledge. **Action: Simon Newell**
- 9.4 A large amount of discussion took place around how much this strategy will encourage organisations to work together, particularly around areas such as retrofitting and how links can be made with the universities around this.
- 9.5 Cllr. Bill Randall noted that water shortages is an area that often gets overlooked, but is a serious issue that needs to be considered.
- 9.6 VB brought out that the Food Strategy is another major issue, which will be brought to the BHSP meeting at a later date. **Action: Vic Borill**
- 9.7 RF asked how this has linked in to the planning process. Geoff Raw (GR) responded that there have been many opportunities for this strategy to link in to the City Plan process that is currently being brought together.
- 9.8 CT concluded that, by using this strategy, there would not only be benefits to sustainability in the city, but that it will also have wider, more positive impacts on the surrounding areas, e.g.: transport.

#### **9.9 The Climate Change Strategy was adopted by the BHSP board**

### **10. Alcohol Pilot**

- 10.1 DDS gave an overview of the alcohol pilot paper and the learning that came out of the process. Some of the main learning outcomes were that the process was very labour intensive and the scope was too big for the timescales required.
- 10.2 An action plan has been created which is now owned by everyone that took part in the process. The key objectives of this plan were outlined in the paper. The plan is being managed by the Alcohol Strategy Programme Board.
- 10.3 Cllr. Bill Randall thanked DDS for the hard work that had been undertaken, and recognised that it is a major issue for the city.
- 10.4 IC asked how the community & voluntary sector had been involved in this process. DDS confirmed that they had been included throughout. SN added that representative from the sector sat on the Alcohol programme board
- 10.5 GB brought out that many assaults in the city were related to alcohol, however there had been a 21% reduction in assaults this year alone, and noted that this shows evidence of good partnership working.
- 10.6 VB asked if this pilot's process would be duplicated across other areas. DDS confirmed that it would be. Cllr. Bill Randall stated that child poverty was another issue that would benefit from this process.
- 10.7 John Barradell (JB) stated that the process is starting to be deployed elsewhere. A lot of learning has been gathered giving us a way forward.
- 10.8 PB brought out that and Analysis & Intelligence Network has been set up by the Partnerships & External Relations Team, as a shadow form of intelligence function. This network will hopefully provide the city with a better overview of the data available in the city.

### **Items for information**

#### **11. Partnerships & External Relations Team Plan 2012**

- 11.1 RF brought out that the paper sets out the Partnerships & External Relations team plan for 2012.

**12. Partnership Feedback**

- 12.1 RF informed the group that 7 out of the 13 partnerships had sent through feedback and he encouraged the group to look through these.

**13. AOB**

- 13.1 None

**14. Date of next meeting**

- 14.1 The next BHSP Meeting takes place on Tuesday 28<sup>th</sup> February 2012, 4.00-6.00pm, in Suite 1 at the Jury's Inn Hotel, 101 Stroudley Road, Brighton, BN1 4DJ

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