

Brighton & Hove Strategic Partnership**Tuesday 25th June, 2013 4.00-6.00pm****Suite 1, Jurys Inn, 101 Stroudley Road****Brighton, BN1 4DJ****Present:**

Tony Mernagh	Business Sector (Chair)
Chris Todd	Community & Voluntary Sector Forum (Vice-chair)
Cllr. Jason Kitcat	Brighton & Hove City Council
Cllr. Warren Morgan	Brighton & Hove City Council
Cllr. Garry Peltzer-Dunn	Brighton & Hove City Council
Penny Thompson	Brighton & Hove City Council
Nev Kemp	Sussex Police
Chris Baker	University of Brighton
Trevor Freeman	Business Sector
Rachel Brett	Community & Voluntary Sector Forum
Lisa Dando	Community & Voluntary Sector Forum
Paul Sweeting	Advice Partnership
Jackie Lythell	Arts & Creative Industries Commission
Lynn Thackway	City Employment & Skills Steering Group
Geraldine Des Moulins	City Engagement Partnership
Vic Borrill	City Sustainability Partnership
Julie Frith	Strategic Housing Partnership

Independent Secretariat:

Charmian Hay-Ellis (minutes)

Simon Newell

Presenting:

Annie Alexander	Brighton & Hove City Council
Rich Howorth	Brighton & Hove City Council
Peter Wilkinson	Brighton & Hove City Council
Matthew Wragg	Brighton & Hove City Council
Tracey Allen	Chamber of Commerce
Laura Williams	Community & Voluntary Sector Forum

Officers Attending:

Carolyn Bristow	Brighton & Hove City Council
Thurstan Crockett	Brighton & Hove City Council
Kate Gilchrist	Brighton & Hove City Council
Paula Murray	Brighton & Hove City Council

Rosemary Wisdom	Brighton & Hove City Council
Sally Polanski	Community & Voluntary Sector Forum
Frank Le Duc	Brighton & Hove News
Sinead Warnett	Longhill High School

Apologies:

Cllr. Bill Randall	Brighton & Hove City Council (Vice-chair)
Cllr. Gill Mitchell	Brighton & Hove City Council
Cllr. Geoffrey Theobald	Brighton & Hove City Council
Geraldine Hoban	Clinical Commissioning Group
Grahame Widdowson	Job Centre Plus
Michael Davies	University of Sussex
Doris Ndebele	Community & Voluntary Sector Forum
Vicky Watson	Advice Partnership
Gary Peters	Economic Partnership
Chris Thomson	Learning Partnership
Leighe Rogers	Safe in the City Partnership

1. Welcome, Introductions & Chair's communications

- 1.1 Tony Mernagh (TM) opened the meeting as chair
- 1.2 Apologies as listed above
- 1.3 TM thanked those of the board who had returned the recent survey that was conducted about the BHSP and its running arrangements. He suggested that a supper be arranged for the BHSP members to be able to discuss this further before the next meeting. **Action: Tony Mernagh/Simon Newell/Charmian Hay-Ellis**
- 1.4 TM invited members and officers to join him for drinks after this meeting to encourage networking amongst members.

2. Interview with 2 BHSP members:

- 2.1 To help members get to know each other, TM said that he would carry out 2 brief 5 minute interviews with members at each future BHSP meeting, with the aim of eventually interviewing all BHSP members that felt comfortable with the idea.
- 2.2 Vic Borrill (VB) and Nev Kemp (NK) from the BHSP were interviewed by TM

3. Minutes & matters arising from the BHSP meeting 05th March 2013

- 3.1 The minutes from 5th March meeting were agreed**
- 3.2 Under item 5.5, TM asked for all comments on the City Management Board terms of reference [previously circulated] be given directly to Penny Thompson (PT). **Action: All members**
- 3.3 Regarding item 8.3, following the BHSP meeting on 5th March, Vicky Watson had a discussion with CVSf who were in the process of

collating a response in relation to strategy. She then fed into to the March Advice Partnership meeting about the strategy and noted that agencies could feed into CVSF. She said that there was limited time to do a formal response from the Advice Partnership though she can confirm that the CAB fed into the CVSF response and indeed other Advice Partnership members may also have done.

- 3.4 On item 9.3, TM stated that the latest City Council Economic Development bulletin had recently been released and he praised its content and asked for it to be circulated to board members. **Action: Charmian Hay-Ellis**
- 3.5 All other actions have either been completed or will be discussed further during this meeting

4. Partnership Review

- 4.1 Simon Newell (SN) gave an overview of the paper particularly the point pertaining to a potential children's forum and health partnerships. He noted that, with the Sustainable Community Strategy (SCS) review it would be vital to ensure that the right delivery mechanisms are in place in order to take the strategy forward.
- 4.2 VB noted that there currently seems to be a lot of different boards discussing health issues, and asked how they all fitted together. SN replied that a subgroup paper on the current structure can be circulated, but that this is one of the key areas that will be looked at in the review. **Action: Simon Newell**
- 4.3 SN said that the Children & Young People's Trust board (CYPT) was previously dissolved as it was agreed that there was much duplication with the work of the CYPT board and the Children & Young People Committee.
- 4.4 Geraldine Des Moulins (GDM) said that the City Engagement Partnership (CEP) had agreed their partnership protocol and was currently undergoing its own review process, but asked how CEP could engage more fully with the BHSP and the other partnerships. SN responded that this is partly done already by the use of the feedback forms (see item 16), but agreed that more work needs to be done on this area. **Action: Simon Newell**

5. City Management Board (formerly Public Service Board) Update

- 5.1 PT said that the new name of the board better reflects its role. The board is for senior managers from the large public sector organisations in the city to meet to address some of the issues that the city faces. The initial feedback from the new format meetings has been positive with all senior personnel attending personally.
- 5.2 Lynn Thackway (LT) supported the new format as it increases effectiveness and encourages openness.
- 5.3 PT said that communiqués would be brought to the BHSP on a regular basis in order to update the board on the CMB's work and

act as an executive arm of this board. She would welcome suggestions from the BHSP for items to be considered by the CMB.

5.4 Chris Todd (CT) asked how the work of the CMB would relate to the delivery of One Planet Living Strategy principles and ambitions. PT replied that although the One Planet Living framework is not the responsibility of one single organisation or board to deliver, the CMB will take forward the areas relating to their function. Paula Murray added that the One Planet Living board will be able to ask questions of the CMB in order to encourage them to achieve the ambitions and targets.

6. Sustainable Community Strategy Review update

- 6.1 SN gave an update on the SCS review. He noted that the SCS will come to the BHSP for sign off early in 2014. All BHSP members will have the opportunity to comment on chapters through their involvement with their individual partnerships
- 6.2 Jackie Lythell (JL) asked when the deadline for content submission will be for the SCS. SN confirmed that this would be mid to late July.

7. Age Friendly City

- 7.1 Annie Alexander (AA) gave a presentation to the group on the Age Friendly City proposal. She said that meetings will be set up with a variety of partners in order to take forward this work which will initially impact on older people, but this will also have significant benefits for other groups. The progress will be monitored and evaluated.
- 7.2 TM suggested that there was a need to look at both ends of the age spectrum and look at issues facing children and older people. He suggested that this is a topic for debate at a future BHSP meeting.
- Action: Simon Newell/Charmian Hay-Ellis**
- 7.3 CT asked how the risk of duplication would be minimised. AA replied that a city assessment is required in order to evaluate the local situation. AA noted that she will be contacting partnerships about this work in order to discuss it in more detail.
- 7.4 The BHSP agreed to engage with this work**

8. Taking Account 3

- 8.1 Laura Williams (LW) provided an overview of the report which is to be published in the last quarter of the financial year. She asked the BHSP to champion the report and publicize it (e.g.tweets/newsletters/etc).
- 8.2 TM asked for the headline information of Taking Account 2 to be recirculated to the group. **Action: Charmian Hay-Ellis**
- 8.3 TM said that he would add a link to this work on the Inward Investment website for the city. **Action: Tony Mernagh**
- 8.4 PT brought out that this would need to tie in with the refresh of the SCS. **Action: Simon Newell**

9. Brighton & Hove Living Wage Campaign

- 9.1 Tracey Allen (TA) and Matthew Wragg (MW) gave an outline of the Living Wage Campaign report and the local changes that it is making.
- 9.2 It was agreed that it would be useful for the BHSP to have a discussion on procurement issues pertaining to this work at a future BHSP event. **Action: Simon Newell**
- 9.3 Cllr. Garry Peltzer-Dunn asked if the scale of the people currently paid less than the Living Wage was known in order to appreciate the size of the problem. MW responded that it was currently unknown, but that there are particular sectors (such as tourism and hospitality) where there are known challenges to paying the living wage but that make up an important part of the city's economy and the campaign is seeking to work more closely with them in the second year.

10. Biosphere Bid

- 10.1 Rich Howorth (RH) gave a summary of the report and asked the BHSP to formally endorse the Biosphere bid to add weight to the city's application. He said that the application was currently being finalised, and that an official decision from UNESCO would be given next summer

10.2 The BHSP agreed to endorse the Biosphere Bid

11. Director of Public Health report

- 11.1 Peter Wilkinson (PW) provided a presentation on behalf of Tom Scanlon, Director of Public Health, on the annual public health report which dealt with the pursuit of happiness.
- 11.2 TM commended the report and asked that Tom Scanlon be congratulated for another excellent piece of work. He made the point that the pursuit of happiness is one of few topics that touches the activity of every partnership sitting around the BHSP table. He asked what further action needed to be taken by BHSP members to tackle some of the key issues contained within the report. TM pledged to explore this further with Tom Scanlon other partners and suggested that an event be organised for BHSP members and a wider audience to debate this report in further detail in order to gain maximum benefit from it. **Action: Simon Newell/Charmian Hay-Ellis/Tony Mernagh/Tom Scanlon**
- 11.3 Cllr. Jason Kitcat noted that health and happiness was one of the key strands of the One Planet Living framework and suggested that established organisations and experts in the field may be prepared to contribute to the debate e.g. Acton for Happiness and Richard Layard
- 11.4 The presentation and document to be circulated to the BHSP.
Action: Charmian Hay-Ellis

Items for information

12. Census Demographic Detail

- 12.1 The information the census allows central and local government, health authorities and many other organisations to target their resources more effectively and to plan housing, education, health and transport services for years to come.
- 12.2 This paper includes further information on the first release of multi variable tables from the 2011 Census and the availability of the first set of 2011 Census Briefings

13. Thematic Partnership Protocols

- 13.1 The protocol agreements helps to ensure clarity of roles for each partnership
- 13.2 10 out of 12 partnership protocols have been circulated. The other 2 have not yet been signed off

14. City Tracker

- 14.1 The City Tracker was commissioned by BHSP to track residents' perceptions and satisfaction levels with the city and public services. The presentation circulated provides the most recent results of the survey

15. One Planet Living

- 15.1 Brighton & Hove became the first designated One Planet City in May when the city's Sustainability Action Plan officially received independent accreditation from BioRegional for its plans to enable residents to live well within a fairer share of the earth's resources.
- 15.2 BHSP Chairs approved the Action Plan on behalf of the partnership, as it will make a major contribution to the delivery of SCS priorities.

16. Partnership Feedback

- 16.1 The BHSP were encouraged to read the responses ensure that they are completed in future if possible, as it helps strengthen the relationship between thematic partnerships and the BHSP

17. AOB

- 17.1 None

18. Date of next meeting

- 18.1 The next BHSP Meeting takes place on Tuesday 1st October 2013, 4.00-6.00pm, Suite 1 at the Jury's Inn Hotel, 101 Stroudley Road, Brighton, BN1 4DJ